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# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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## MEMORANDUM

**To:** The Honorable Carrie M. Austin  
Chairman, Committee on the Budget and Government Operations

**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** October 24, 2012

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 17

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman James Cappleman asked for a list of all architecture and engineering firms under contract, contract info, and amount paid since 2010. This information is presented in the attached table.

Please let me know if you have any questions or if you need more information.



# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

<b>2FM ARCHITECTURE AND ENGINEERING FIRMS</b>						
<b>Spec # 58765 - Professional Architectural and Engineering Design Services</b>						
<b>Payments FY2010-2012 YTD</b>						
VENDOR	PO	Contract Start Date	2010	2011	2012	TOTAL
BAUERLATOZA STUDIO	16370	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
WIGHT & COMPANY	16371	1/1/2008			\$101,155.29	\$101,155.29
WISS JANNEY ELSTNER & ASSOC	16372	1/1/2008	\$149,838.85	\$153,080.07	\$106,490.55	\$409,409.47
V3 COMPANIES OF ILLINOIS LTD	16373	1/1/2008	\$3,890.87	\$94,049.36	\$31,775.54	\$129,715.77
CCJM ENGINEERS, LTD	16374	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
DESTEFANO PARTNERS, LTD	16375	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
HBK ENGINEERING	16379	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
INTERACTIVE DESIGN INCE	16380	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
KUDRNA & ASSOCIATES LTD	16381	1/1/2008	\$4,793.77			\$4,793.77
PRIMERA ENGINEERS, LTD.	16382	1/1/2008	\$6,336.25	\$25,918.64	\$68,732.91	\$100,987.80
RUBINOS & MESIA ENGINEERS INC.	16383	1/1/2008	\$22,749.32	\$58,443.57	\$576.30	\$81,769.19
ROSS BARNEY ARCHITECTS	16384	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
TENG & ASSOCIATES, INC.	16386	1/1/2008	\$246,633.54	\$149,098.32	\$219,993.13	\$615,724.99
TERRY GUEN DESIGN ARCHITECTS	16387	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
HARLEY ELLIS DEVEREAUX	16388	1/1/2008		\$21,370.16		\$21,370.16
CONSOER TWONSEND ENVIRODYNE	16389	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
STANLEY CONSULTANTS	16390	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
STV INCORPORATED	16391	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
A EPTSTEIN & SONS	16392	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
COTTER CONSULTING, INC.	16723	1/1/2008	\$27,948.04	\$3,511.98	\$10,232.23	\$41,692.25
AECOM TECHNICAL SERVICES	16724	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
YAS ARCHITECTURE LLC	16823	1/1/2008	\$63,395.91	\$19,107.02		\$82,502.93
STUDIO GC	16843	1/1/2008	\$67,261.11	\$56,578.05		\$123,839.16
THOMPSON VENTULETT STAINBACK	16845	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
AAC DESIGNERS BUILDERS INC	16853	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
RODREIGUEZ AND ASSOCIATES	16953	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
SSRCX/CCI LLC JV	17003	1/1/2008	\$0.00	\$0.00	\$0.00	\$0.00
HOH ARCHITECTS INC	17450	1/1/2008	\$132,894.80	\$13,777.74		\$146,672.54
<b>TOTAL</b>			<b>\$725,742.46</b>	<b>\$594,934.91</b>	<b>\$538,955.95</b>	<b>\$1,859,633.32</b>



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# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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## MEMORANDUM

**To:** The Honorable Carrie M. Austin  
Chairman, Committee on the Budget and Government Operations

**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** October 24, 2012

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 18

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Scott Waguespack asked for year-to-date spending on leased equipment; contracted SUV and sedan repair for police vehicles; and equipment rental with and without operators. He also asked how these activities relate to cost reduction.

Information is presented in the attached table for the light-duty lease expenditures. A second table presents lease expenditures for medium-duty, heavy-duty, and off-road equipment; this table also presents the expenditures on equipment with operators.

2FM's year-to-date expenditures on contracted repairs for police vehicles are \$390,840.42.

Concerning cost reductions, the estimated savings from leasing light-duty equipment rather than purchasing new is about \$102,000 annually. For medium-duty, heavy-duty and off-road equipment the cost savings are in the form of avoided capital and expense expenditures which are more difficult to estimate; the City benefits from the short-term use of a piece of equipment without the initial investment and long-term expenses.

Please let me know if you have any questions or if you need more information.

**2012 Light Duty Estimated Rental Expenditures  
By Department as of 10-24-12**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Board of Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,675.00	\$ 1,454.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,129.00
Dept of Transportation	\$ 7,682.92	\$ 6,058.80	\$ 6,058.80	\$ 14,137.20	\$ 14,137.20	\$ 14,137.20	\$ 14,137.20	\$ 14,137.20	\$ 6,058.80	\$ -	\$ -	\$ -	\$ 96,545.32
2FM	\$ 4,039.20	\$ 4,039.20	\$ 4,039.20	\$ 4,039.20	\$ 4,039.20	\$ 4,039.20	\$ 4,039.20	\$ 4,039.20	\$ 4,039.20	\$ -	\$ -	\$ -	\$ 36,352.80
Law Dept	\$ 33.00	\$ 66.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99.00
Streets and San	\$ 23,982.75	\$ 23,982.75	\$ 23,606.17	\$ 13,561.21	\$ 12,033.45	\$ 12,033.45	\$ 12,033.45	\$ 12,033.45	\$ 12,033.45	\$ -	\$ -	\$ -	\$ 145,300.13
Water Management	\$ 7,068.60	\$ 7,068.60	\$ 7,068.60	\$ 7,068.60	\$ 7,068.60	\$ 7,068.60	\$ 7,068.60	\$ 7,068.60	\$ 7,068.60	\$ -	\$ -	\$ -	\$ 63,617.40
<b>Total</b>	\$ 42,806.47	\$ 41,215.35	\$ 40,772.77	\$ 38,806.21	\$ 37,278.45	\$ 41,953.45	\$ 38,732.45	\$ 37,278.45	\$ 29,200.05	\$ -	\$ -	\$ -	<b>\$ 348,043.65</b>

**2012 Off Road, Heavy Duty, & Medium Duty Estimated Rental Expenditures  
by Department as of 10-24-12**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
CDOT	\$ 287,604.66	\$ 263,182.59	\$ 276,135.09	\$ 474,317.09	\$ 466,394.82	\$ 465,495.72	\$ 501,925.79	\$ 503,065.79	\$ 234,102.00	\$ -	\$ -	\$ -	\$ 3,472,223.55
Streets and San	\$62,906.24	\$60,932.00	\$60,932.00	\$33,300.00	\$38,300.00	\$37,153.26	\$37,051.62	\$30,190.33	\$30,300.00	\$ -	\$ -	\$ -	\$391,065.45
Water Management	\$ 392,475.00	\$ 415,649.18	\$ 440,349.00	\$ 434,278.20	\$ 418,588.50	\$ 465,395.00	\$ 476,895.45	\$ 467,786.00	\$ 412,111.84	\$ -	\$ -	\$ -	\$ 3,923,528.17
2FM	\$ 24,414.48	\$ 24,014.48	\$ 23,725.48	\$ 18,225.48	\$ 16,643.48	\$ 16,204.48	\$ 15,138.48	\$ 15,138.48	\$ 14,714.00	\$ -	\$ -	\$ -	\$ 168,218.84
OEMC	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ -	\$ -	\$ -	\$ 91,800.00
Police	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 54,000.00
Fire	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ -	\$ -	\$ -	\$ 6,300.00
Cultural Affairs	\$ 600.00	\$ -	\$ -	\$ -	\$ 2,303.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,903.25
<b>Total</b>	<b>\$ 784,900.38</b>	<b>\$ 780,678.25</b>	<b>\$ 818,041.57</b>	<b>\$ 977,020.77</b>	<b>\$ 959,130.05</b>	<b>\$ 1,001,148.46</b>	<b>\$ 1,047,911.34</b>	<b>\$ 1,033,080.60</b>	<b>\$ 708,127.84</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,110,039.26</b>

**2012 Off Road, Heavy Duty, & Medium Duty Estimated Rental Expenditures With Operator  
by Department as of 10-24-12**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
CDOT w/op	\$ 52,884.00	\$ 57,708.00	\$ 69,048.00	\$ 180,320.00	\$ 212,704.00	\$ 236,718.00	\$ 268,558.88	\$ 289,027.36	\$ 232,990.90	\$ -	\$ -	\$ -	\$1,599,959.14
Streets and San	\$ -	\$ 49,000.00	\$ 49,000.00	\$ 49,000.00	\$ 49,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,000.00
													<b>\$1,795,959.14</b>

**Total All Equip \$ 9,905,998.40**



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# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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## MEMORANDUM

**To:** The Honorable Carrie M. Austin  
Chairman, Committee on the Budget and Government Operations

**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** October 24, 2012

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 19

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Scott Waguespack asked for the number of police vehicles retired each year and the number replaced. This information is presented in the attached table.

Please let me know if you have any questions or if you need more information.



# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

CPD Vehicles Retired & Replaced										
	Total removed from service	Total amount of New Vehicles	Marked Sedans	Unmarked Sedans	Marked SUV	Unmarked SUV	Fusion Hybrid	Squadrol	PAPV	Misc.
2009										
Removed	386		200	99	5	0	0	1	21	60
Added		201			200			1		
2010										
Removed	389		179	126	7	1	0	3	28	45
Added		400	8	21	332		39			
2011										
Removed	542		223	184	21	1	2	18	10	83
Added		251	109	103	8		26	5		
2012 (currently as of 10/23/2012)										
Removed	298		134	83	6	1	0	13	26	35
Added		74			9	3	59	3		
Currently ordered		186	15	38	93	40				
Totals										
Removed	1615		736	492	39	3	2	35	85	223
Added		1112	132	162	642	43	124	9	0	

Note the vehicles added were based on the year the vehicle was acquired by 2FM, and not the year of funding source.



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# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** October 24, 2012

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 20

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Scott Waguespack asked for the number of police vehicles 2FM plans on purchasing with federal funding.

The Chicago Police Department currently has \$2.7 million in federal funding for patrol vehicles. Depending on CPD's needs this will purchase 88 sedans, 65 SUVs, or some combination thereof. We are currently working with Procurement to establish a contract that will allow us to purchase patrol vehicles using federal funding.

Please let me know if you have any questions or if you need more information.



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# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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## MEMORANDUM

**To:** The Honorable Carrie M. Austin  
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**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** **October 24, 2012**

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 21

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Brendan Reilly asked for savings from 2FM's Flex Fleet program. 2FM provided information on cost savings from Zip Car at the budget hearing.

From October 2010 to October 2012 the City's light-duty non-emergency fleet of owned vehicles went from 872 vehicles to 735 vehicles, a reduction of 137 vehicles. Of these, 120 were replaced unit-for-unit with leased vehicles. The remaining 17 were not replaced, which can be attributed to increased use of the Zip Car and Flex Fleet programs. Assuming a cost of \$500 per month per light-duty vehicle, the annual savings from these reductions is about \$102,000.

Please let me know if you have any questions or if you need more information.



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# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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## MEMORANDUM

**To:** The Honorable Carrie M. Austin  
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**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** October 24, 2012

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 23

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Timothy Cullerton asked what each department pays for printing and publications through 2FM's Graphics Bureau. This information is presented in the attached table.

Please let me know if you have any questions or if you need more information.

City Department Budget Allocation 100 Fund

City Department Allocation of Budgeted Funds for Graphics

	2011 Spend	1/2012 to 6/2012 Spend	7/2012 to 9/30/2012 Spend	2013 Graphics Projecton
Administrative Hearings	\$21,042.00	\$6,218.43	\$14,280.00	\$22,119.68
Animal Care and Control	\$14,787.00	\$4,464.00	\$8,339.00	\$11,948.70
Budget	\$87,129.00	\$20,318.69	\$42,860.00	\$50,000.00
Buildings	\$29,867.00	\$14,763.99	\$19,737.00	\$22,484.75
Business Affairs and Cons. Prot.	\$47,130.00	\$16,417.94	\$31,848.00	\$54,730.49
City Clerk	\$38,244.00	\$0.00	\$25,947.00	\$40,662.85
Commission on Human Relations	\$14,052.00	\$985.50	\$5,634.00	\$4,670.38
DoIT	\$4,723.00	\$4,384.73	\$7,948.00	\$10,000.00
Election Commission		\$0.00		\$0.00
Ethics	\$814.00	\$1,214.00	\$1,611.00	\$1,420.50
Family and Support Servcies	\$106,353.00	\$24,289.06	\$35,672.00	\$71,269.68
Finance	\$32,665.00	\$36,465.16	\$61,845.00	\$58,828.11
Fire	\$70,754.00	\$39,875.10	\$47,884.00	\$79,699.80
Fleet and Facility Management	\$12,058.00	\$8,871.86	\$15,985.00	\$40,326.50
Housing and Economic Devel.	\$100,311.00	\$28,220.97	\$54,199.00	\$99,637.73
Human Resources	\$10,255.00	\$26.00	\$8,301.00	\$8,301.15
Inspector General	\$638.00	\$1,213.75	\$1,648.00	\$1,743.20
IPRA	\$3,482.00	\$516.50	\$3,433.00	\$3,776.50
Law	\$17,395.00	\$6,869.80	\$15,996.00	\$15,844.01
License Appeal	\$336.00	\$0.00	\$9,265.00	\$137.90
Mayor's Office	\$207,822.00	\$51,600.23	\$87,027.00	\$117,421.89
MOPD	\$13,493.00	\$17,034.48	\$44,755.00	\$33,628.98
OEMC	\$76,221.00	\$18,363.18	\$24,813.00	\$52,268.84
Office of Compliance	\$6,886.00	\$0.00		\$0.00
Police	\$560,532.00	\$306,828.69	\$596,828.00	\$647,046.44
Procurement	\$23,365.00	\$24,569.75	\$26,762.00	\$36,086.74
Public Health	\$154,762.00	\$88,692.82	\$178,788.00	\$211,011.59
Streets and Sanitation	\$145,977.00	\$42,024.90	\$73,852.00	\$119,168.86
Transporation	\$47,266.00	\$29,746.41	\$35,162.00	\$72,512.96
Treasurer	\$15,795.00	\$2,338.56	\$7,590.00	\$13,251.77
<b>Totals</b>		<b>\$796,314.50</b>	<b>\$1,488,009.00</b>	<b>\$1,900,000.00</b>



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## DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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### MEMORANDUM

**To:** The Honorable Carrie M. Austin  
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**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** October 24, 2012

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 25

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman John Arena asked for the status of the property and building for the former 45<sup>th</sup> Ward Yard. The Department of Streets and Sanitation has vacated the property. 2FM is currently evaluating the property for other City uses and will finish this evaluation by the end of the first quarter of 2013. If 2FM does not identify another City use for this facility we will refer it to the Department of Housing and Economic Development for marketing and redevelopment.

Please let me know if you have any questions or if you need more information.



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# DEPARTMENT OF FLEET & FACILITY MANAGEMENT

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## MEMORANDUM

**To:** The Honorable Carrie M. Austin  
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**From:** David J. Reynolds  
Commissioner  
Department of Fleet and Facility Management

**CC:** Maria Guerra  
Mayor's Office of Legislative Counsel and Government Affairs

**Date:** October 24, 2012

**Re:** Request for Information from Annual Appropriation Committee Hearing

**Ref ID:** 28

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The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Leslie Hairston asked for the annual maintenance costs for the Segways owned by the City of Chicago. These costs are as follows: 2010, \$2,391; 2011, \$4,813; and 2012, \$17,287. The increase in maintenance costs in 2012 is attributable to the need to replace original batteries that have worn-out from use. The cost to replace a pair of batteries is about \$2,000 per Segway.

Please let me know if you have any questions or if you need more information.